



316 West 118 Street, New York, NY 10026 • P: 212 590 0590 • www.gonofee.com

### Guarantor Information

Qualifying guarantors must be US citizens making at least 70 times the monthly rent in yearly income and have credit in good standing. We do not accept corporate guarantors or Insurent.

**Apartment:** \_\_\_\_\_

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Daytime Phone: (\_\_\_\_)\_\_\_\_ - \_\_\_\_ ext: \_\_\_\_\_

Cell Phone: (\_\_\_\_)\_\_\_\_ - \_\_\_\_

Social Security: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Current Address:

Number	Street	Apt. #	City	State	Zip Code
_____	_____	_____	_____	_____	_____

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Daytime Phone: (\_\_\_\_)\_\_\_\_ - \_\_\_\_ ext: \_\_\_\_\_

Cell Phone: (\_\_\_\_)\_\_\_\_ - \_\_\_\_

Social Security: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Current Address:

Number	Street	Apt. #	City	State	Zip Code
_____	_____	_____	_____	_____	_____

**FAIR CREDIT REPORTING:** A consumer or an investigative consumer report may be requested in connection with this application to lease an apartment. Subsequent similar reports may be requested or utilized on connection with an update, renewal or extension of this application. Upon request, applicant will be informed whether a consumer report or an investigative consumer report was requested, and if such report was requested, informed of the name and address of the consumer-reporting agency that furnished the report. In submitting this application applicant authorizes and permits owner/agent to request, receive and investigate consumer reports.

I hereby certify that the statements made in this application have been examined by me and are true, correct and complete to the best of my knowledge. I have no objection to the inquiries to be made in the future for the purpose of verifying the facts herein stated or determining the qualifications of my application. I understand that the filing of this application in no way obligates owner / agent to reserve or lease an apartment to me.

\_\_\_\_\_  
Signature of Guarantor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Guarantor

\_\_\_\_\_  
Date

**Thank you for your interest in a residence with K&R Realty Management!** As part of the rental process at K&R Realty, we require an application to be filled out with your information for us to verify. We use the services of a national company that provides credit history screening as well as criminal history screening.

**Below find a comprehensive list of all the supporting documentation necessary for review and approval.**

Be sure to submit your application first, as you will be contacted by a leasing agent to discuss the specific documentation applicable to you. **Please provide copies** of all applicable documents.

- Picture ID
- Employment Verification Letter or last 3 consecutive pay stubs
- W-2 form and tax returns for 2015
- Last 3 consecutive bank statements (Checking, Savings, other asset accounts)
- Non-refundable credit check fee of \$50 (Payable via certified check, money order, or credit card)

**The following is a guide to the rental process at K&R Realty Management:**

- Complete and submit our application form. You can apply online through On-Site.com or download an application and email/fax it to us.
- Only one application is necessary per household and your single submission can be applied to any of our available apartments.
- Upon receipt of your application you will be contacted by one of our leasing agents to discuss the specific documentation necessary for review and to schedule an interview with the applicant.
- Please provide copies of all supporting documentation to be reviewed at the interview.
- There is no fee associated with the application submission. The only fee charged throughout our entire process is a non-refundable \$50 credit check for each adult applicant, which we run during the interview, and only after we determine eligibility.
- Once an applicant is fully qualified and approved the apartment will be placed on hold for an immediately scheduled lease signing. Please note, we do not accept holding deposits or money upfront to take a unit off the market.